

**FINANCIAL STATEMENTS**  
**AND**  
**INDEPENDENT AUDITOR'S REPORT**



**IPEC**



**INSIDE PASSAGE ELECTRIC COOPERATIVE**

**December 31, 2017 and 2016**

**BLODGETT, MICKELSEN & ADAMSON, P.S.**  
CERTIFIED PUBLIC ACCOUNTANTS

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# **BLODGETT, MICKELSEN & ADAMSON, P.S.**

CERTIFIED PUBLIC ACCOUNTANTS  
7139 W. DESCHUTES AVE., SUITE 102  
KENNEWICK, WA 99336

BRENT R. MICKELSEN, C.P.A.  
THOMAS W. BLODGETT, C.P.A.  
TRAVIS B. ADAMSON, C.P.A.

TELEPHONE: (509) 735-0379  
FACSIMILE: (509) 735-0646

MEMBERS  
WASHINGTON STATE SOCIETY  
OF  
CERTIFIED PUBLIC ACCOUNTANTS  
AMERICAN INSTITUTE  
OF  
CERTIFIED PUBLIC ACCOUNTANTS

## **INDEPENDENT AUDITOR'S REPORT**

Board of Directors  
Inside Passage Electric Cooperative, Inc.  
Auke Bay, Alaska

We have audited the accompanying financial statements of Inside Passage Electric Cooperative, Inc., which comprise the balance sheets as of December 31, 2017 and 2016, and the related statements of revenues and margins, changes in equities and margins, and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Inside Passage Electric Cooperative, Inc. as of December 31, 2017 and 2016, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have issued our report dated March 19, 2018, on our consideration of Inside Passage Electric Cooperative, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Inside Passage Electric Cooperative, Inc.'s internal control over financial reporting and compliance

*Blodgett, Mickelson & Adamson, P.S.*

Kennewick, Washington

March 19, 2018

Inside Passage Electric Cooperative, Inc.

**BALANCE SHEETS**

December 31, 2017 and 2016

ASSETS

	<u>2017</u>	<u>2016</u>
UTILITY PLANT - AT COST (notes 1 and 2)		
Electric plant in service - at cost	\$ 21,211,295	\$ 21,264,944
Construction work in progress	651,836	360,855
	<u>21,863,131</u>	<u>21,625,799</u>
Less accumulated depreciation and amortization	12,461,178	12,108,094
Net electric plant	<u>9,401,953</u>	<u>9,517,705</u>
OTHER ASSETS AND INVESTMENTS - AT COST (notes 1 and 3)		
Investments in associated organizations	1,383,694	1,337,815
Restricted cash:		
Consumer deposits	38,497	41,821
State of Alaska performance guarantees	13,600	13,600
	<u>1,435,791</u>	<u>1,393,236</u>
CURRENT ASSETS (notes 1 and 4)		
Cash and cash equivalents	226,591	306,742
Accounts receivable, less provision for doubtful accounts of \$16,323 in 2017 and \$22,001 in 2016	512,530	727,695
Unbilled revenue	228,292	210,743
Materials and supplies	247,989	236,168
Fuel inventory	194,166	223,962
Prepaid expenses	68,647	49,263
Other current assets	6,863	1,179
Total current assets	<u>1,485,078</u>	<u>1,755,752</u>
DEFERRED CHARGES (notes 1 and 5)	<u>52,686</u>	<u>53,180</u>
	<u>\$ 12,375,508</u>	<u>\$ 12,719,873</u>

## EQUITIES, MARGINS AND LIABILITIES

	2017	2016
EQUITIES AND MARGINS (note 1)		
Patronage capital	\$ 2,881,971	\$ 2,837,371
Other equities	<u>3,886,177</u>	<u>3,886,177</u>
	<b>6,768,148</b>	<b>6,723,548</b>
 LONG-TERM DEBT, less current maturities (note 6)	 <b>4,805,295</b>	 3,201,394
 COMMITMENTS AND CONTINGENCIES (note 10)	 -	 -
 CURRENT LIABILITIES (notes 1, 6 and 7)		
Accounts payable	172,645	231,164
Consumer deposits	38,497	41,821
Accrued payroll and related liabilities	67,790	59,263
Line of credit	-	2,000,000
Current maturities of long-term debt	<u>382,902</u>	<u>314,989</u>
Total current liabilities	<b>661,834</b>	<b>2,647,237</b>
 DEFERRED CREDITS (notes 1 and 8)	 <u>140,231</u>	 <u>147,694</u>
	 <b>\$ 12,375,508</b>	 <b>\$ 12,719,873</b>

The accompanying notes are an integral part of these statements.

Inside Passage Electric Cooperative, Inc.

**STATEMENTS OF REVENUES AND MARGINS**

Years ended December 31, 2017 and 2016

	<u>2017</u>	<u>2016</u>
Operating revenues (note 1)	\$ 4,737,550	\$ 4,509,001
Operating expenses		
Purchased power	99,653	88,762
Power production - operation	2,221,131	2,140,848
Power production - maintenance	270,412	164,667
Distribution - operation	187,653	167,705
Distribution - maintenance	48,626	63,227
Consumer accounts	205,393	170,454
Consumer service and information	38,841	42,293
Administrative and general	1,066,775	1,047,401
Depreciation and amortization	457,636	455,035
Taxes	10,630	4,682
Total operating expenses	<u>4,606,750</u>	<u>4,345,074</u>
Net operating margins before fixed charges	130,800	163,927
Fixed charges		
Interest on long-term debt	140,932	106,473
Other	975	650
	<u>141,907</u>	<u>107,123</u>
Net operating (loss) margins	(11,107)	56,804
Non-operating margins		
Patronage capital	64,475	94,374
Interest income	3,348	5,189
Rental loss, net of rental expenses	(12,895)	(24,955)
Other non-operating income	779	760
	<u>55,707</u>	<u>75,368</u>
NET MARGINS	<u>\$ 44,600</u>	<u>\$ 132,172</u>

The accompanying notes are an integral part of these statements.

Inside Passage Electric Cooperative, Inc.

**STATEMENTS OF CHANGES IN EQUITIES AND MARGINS**

Years ended December 31, 2017 and 2016

	Patronage Capital			Total
	Other Equities	Operating Margins	Non-Operating Margins	
Balance at December 31, 2015	\$ 3,886,177	\$ 1,186,619	\$ 1,518,580	\$ 6,591,376
Net margins	-	56,804	75,368	132,172
Balance at December 31, 2016	<u>\$ 3,886,177</u>	<u>\$ 1,243,423</u>	<u>\$ 1,593,948</u>	<u>\$ 6,723,548</u>
Net (loss) margin	-	<u>(11,107)</u>	<u>55,707</u>	<u>44,600</u>
Balance at December 31, 2017	<u><u>\$ 3,886,177</u></u>	<u><u>\$ 1,232,316</u></u>	<u><u>\$ 1,649,655</u></u>	<u><u>\$ 6,768,148</u></u>



Inside Passage Electric Cooperative, Inc.

**STATEMENTS OF CASH FLOWS**

Years ended December 31, 2017 and 2016

	<u>2017</u>	<u>2016</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Net margins	\$ 44,600	\$ 132,172
Adjustments to reconcile net margins to net cash provided by operating activities:		
Depreciation and amortization	457,636	455,035
Net operating changes in:		
Accounts receivable	215,165	(329,018)
Unbilled revenue	(17,549)	(23,962)
Materials and supplies	(11,821)	14,620
Fuel inventory	29,796	(4,383)
Prepaid expenses	(19,384)	2,404
Other current assets	(5,684)	-
Deferred charges	494	10,759
Accounts payable	(58,519)	53,775
Consumer deposits	(3,324)	(3,290)
Accrued payroll and related liabilities	8,527	(3,118)
Deferred credits	(7,463)	(128,181)
	<u>632,474</u>	<u>176,813</u>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>		
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Net additions to utility plant	(237,332)	(575,164)
Book value of property dispositions and plant removal - net of retirements	(104,552)	(6,873)
Net increase in investments in associated organizations	(45,879)	(82,695)
	<u>(387,763)</u>	<u>(664,732)</u>
<b>NET CASH USED IN INVESTING ACTIVITIES</b>		

The accompanying notes are an integral part of these statements.

	<u>2017</u>	<u>2016</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Payments on long-term debt	\$ (328,186)	\$ (320,673)
Proceeds from borrowings of long-term debt	2,000,000	-
Payments on line of credit	(2,000,000)	-
Proceeds from borrowings on line of credit	-	400,000
	<u>(328,186)</u>	<u>79,327</u>
<b>NET CASH (USED IN) PROVIDED BY FINANCING ACTIVITIES</b>		
Net decrease in cash	(83,475)	(408,592)
Cash and cash equivalents at beginning of year	<u>362,163</u>	<u>770,755</u>
Cash and cash equivalents at end of year	<u><u>\$ 278,688</u></u>	<u><u>\$ 362,163</u></u>

Cash paid for interest during the years December 31, 2017 and 2016 amounted to \$140,932 and \$106,473, respectively.

**Reconciliation of Cash and Cash Equivalents to Balance Sheet:**

Cash and cash equivalents	\$ 226,591	\$ 306,742
Restricted cash:		
Consumer deposits	38,497	41,821
State of Alaska performance guarantees	13,600	13,600
	<u>52,097</u>	<u>55,421</u>
	<u><u>\$ 278,688</u></u>	<u><u>\$ 362,163</u></u>

Inside Passage Electric Cooperative, Inc.

**NOTES TO FINANCIAL STATEMENTS**

December 31, 2017 and 2016

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Inside Passage Electric Cooperative, Inc. (IPEC or the Cooperative) operates an electric utility from offices in Auke Bay, Alaska, which provides services to the southeast Alaska communities of Angoon, Hoonah, Kake, Klukwan and Chilkat Valley. IPEC operates on a not-for-profit basis and, accordingly, seeks only to generate revenues sufficient to pay operating and maintenance costs, capital expenditures, depreciation, and interest on indebtedness and to provide for the establishment of reasonable margins and reserves.

The accounting records of IPEC conform to the Uniform System of Accounts prescribed by the Federal Energy Regulatory Commission as modified for electric borrowers of the Rural Utility Service (RUS). A summary of the Cooperative's significant accounting policies consistently applied in the preparation of the accompanying financial statements follows:

**a. Cash and cash equivalents**

For purposes of the statement of cash flows, the Cooperative considers all cash on hand, cash in banks and highly liquid instruments that are readily convertible to known amounts of cash and that present an insignificant risk of change in value due to changes in interest rates or other factors to be cash equivalents.

**b. Investments in associated organizations**

The Cooperative's investments in associated organizations are carried at cost, which approximates fair value, plus patronage capital credits allocated and not retired. Investments are reduced by distributions received.

Investments in associated organizations were not evaluated for impairment because (a) it is not practicable to estimate their fair values due to insufficient information available and (b) management did not identify any events or changes in circumstances that might have a significant adverse effect on the fair value of those investments.

**c. Receivables**

Accounts receivable are recorded when invoices are issued and are written off as a charge to the allowance for doubtful accounts when they are determined to be uncollectible. The allowance for doubtful accounts is estimated considering the Cooperative's historical losses, review of specific problem accounts, existing economic conditions and the financial stability of its customers. Generally, IPEC considers accounts receivable past due after 31 days.

**d. Revenue recognition and unbilled revenue**

The Cooperative utilizes cycle billing and records revenue billed based upon monthly meter readings. In addition, the Cooperative recognizes unbilled revenue, revenue from electric power delivered but not yet billed.

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

December 31, 2017 and 2016

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

**e. Fair value of financial instruments**

The fair value of current assets and current liabilities approximates carrying value because of the short-term nature of these items. The Cooperative values all of its investments at cost. Capital credits from associated organizations are not valued until allocated.

**f. Materials and supplies**

The inventory of materials and supplies is recorded at the lower of average cost or market.

**g. Utility plant**

Utility plant is stated substantially at original cost. Cost of utility plant includes labor, materials, payments to contractors, transportation and construction equipment use and indirect costs, such as employee benefits and general and administrative expenses, less customers' contributions. The Cooperative requires customers to pay for a majority of the costs associated with extending service to them. The Cooperative's utility plant is understated by the amount of these required customer contributions.

The Cooperative has received more than \$22 million of grant funding since being founded in 2004. The grants were primarily to fund significant long-term assets that are included in the Cooperative's utility plant accounts. The funding was received from both Federal programs and the State of Alaska. The Cooperative's utility plant is understated by the amount of the grant funds received and used for these assets. These assets include hydro projects in Hoonah and Haines; primary line extensions in Hoonah, Angoon, and Klukwan; LED streetlights in Klukwan and Kake; and power plant buildings and generation equipment in Hoonah and Angoon. Many of these assets were completed at zero cost to the Cooperative's membership and therefore the value of these assets at December 31, 2017 and 2016 is \$0. This funding has therefore provided a significant number of assets to Cooperative members at no cost to them. This in turn has reduced the depreciation expense for each year and therefore allows the Cooperative to provide power to their members at lower rates.

The cost of maintenance and repairs, including replacement of minor items of property, is charged to operating expense. The cost for replacement of depreciable property units, as distinguished from minor items, is charged to utility plant. The cost of units of property replaced or retired, including cost of removal less salvage value from the transmission or distribution plants, is charged to accumulated depreciation as prescribed by standard industry practice.

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

December 31, 2017 and 2016

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

**h. Depreciation**

Depreciation rates have been applied on a straight-line basis using the following annual rates:

Production plant	0.12% to 20.00%
Distribution plant	1.52% to 10.27%
General plant	1.74% to 7.70%

**i. Recoverability of long-lived assets**

The Cooperative reviews its long-lived assets whenever events or changes in circumstances indicate the carrying amount of the assets may not be recoverable and determines whether an impairment loss should be recognized. No impairment losses have been identified in the financial statements.

**j. Asset retirement obligation**

Professional accounting standards require entities to record the fair value of a liability for legal obligations associated with an asset retirement in the period in which obligations are incurred. The Cooperative has determined it does not have a material legal obligation to remove long-lived assets, and accordingly has not recognized any asset retirement obligation costs in its financial statements.

**k. Capitalization of interest**

The Cooperative follows the policy of capitalizing interest as a component of the cost of significant property, plant and equipment constructed for its own use. In 2017, total interest incurred was \$152,052 of which \$11,120 was capitalized. In 2016, total interest incurred was \$147,280 of which \$40,807 was capitalized.

**l. Income taxes**

The Cooperative is exempt from federal income taxes under section 501(c)(12) of the Internal Revenue Code while functioning for the benefit of its members. The Cooperative had no unrelated business income. The Cooperative adopted Accounting Standards Codification (ASC) 740-10, relating to accounting for uncertain tax positions. The Cooperative does not have any uncertain tax positions. The Cooperative files an exempt organization tax return in the U.S. federal jurisdiction and is no longer subject to examination by taxing authorities before 2014.

**m. Credit risk**

Financial instruments which could potentially subject the Cooperative to concentrations of credit risk consist principally of temporary cash investments and trade receivables. The Cooperative maintains its cash and cash equivalents with First National Bank Alaska.

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

December 31, 2017 and 2016

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

**m. Credit risk - continued**

The balances are insured by the Federal Deposit Insurance Corporation up to \$250,000. At December 31, 2017 and 2016, there were uninsured balances of \$0 and \$153,223, respectively. Concentrations of credit risk with respect to trade receivables are limited due to the number of customers comprising the Cooperative's customer base. However, there is a risk that adverse economic conditions in the Cooperative's service area could impact the Cooperative's ability to collect amounts due from customers.

**n. Other equities**

Other equities of \$3,886,177 consist of the equity balances transferred at the formation of IPEC and are recorded as donated capital.

**o. Deferred charges and credits**

Due to regulation of its rates by its Board, the Cooperative is subject to the accounting requirements of the Accounting Standards Codification (ASC) 980, *Regulated Operations*. Accordingly, certain costs and income may be capitalized as a regulatory asset or liability that would otherwise be charged to expense or revenues. Regulatory assets and liabilities are recorded when it is probable that future rates will permit recovery.

**p. Regulation**

IPEC is subject to economic regulation by the Regulatory Commission of Alaska (RCA). IPEC's base rates, fuel surcharges, and power cost equalization (PCE) amounts are subject to review and approval by the Commission. The PCE is a State subsidy to individual customers and community facilities in rural Alaska locations.

**q. Use of estimates**

In preparing financial statements in conformity with generally accepted accounting principles, management is required to make estimates and assumptions that affect certain reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**r. Reclassifications**

Certain prior year balances have been reclassified to conform with the current year's presentation. The reclassifications had no effect on net margins or equity for either period.

**s. Subsequent events**

The Cooperative has evaluated subsequent events through March 19, 2018, the date the financial statements were available to be issued.

Inside Passage Electric Cooperative, Inc.

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

December 31, 2017 and 2016

**NOTE 2 – ELECTRIC PLANT IN SERVICE**

Electric plant in service consisted of the following at December 31:

	2017	2016
Production	\$ 5,411,994	\$ 5,451,298
Distribution	13,191,877	13,197,530
General plant	2,607,424	2,616,116
	\$ 21,211,295	\$ 21,264,944

**NOTE 3 – INVESTMENTS IN ASSOCIATED ORGANIZATIONS**

Investments in associated organizations consisted of the following as of December 31:

	2017	2016
Alaska Rural Electric Cooperative Association (ARECA) Insurance Exchange patronage capital credits	\$ 1,258,030	\$ 1,213,414
National Rural Utilities Cooperative Finance Corporation (CFC):		
Membership	1,000	1,000
Capital term certificates, interest bearing, 3 to 5 percent	93,543	93,543
Patronage capital certificates	20,348	18,389
National Information Solutions Cooperative (NISC) patronage capital	10,773	11,469
	\$ 1,383,694	\$ 1,337,815

**NOTE 4 – ACCOUNTS RECEIVABLE**

Accounts receivable consisted of the following at December 31:

	2017	2016
Consumer accounts	\$ 321,201	\$ 330,031
Power cost equalization (PCE)	126,217	387,235
Contract services	81,435	24,908
Total accounts receivable	528,853	749,696
Allowance for doubtful accounts	(16,323)	(22,001)
	\$ 512,530	\$ 727,695

Inside Passage Electric Cooperative, Inc.

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

December 31, 2017 and 2016

**NOTE 5 – DEFERRED CHARGES**

Deferred charges consisted of the following as of December 31:

	<u>2017</u>	<u>2016</u>
Community based rates study	\$ 38,336	\$ 53,180
Depreciation study	<u>14,350</u>	<u>-</u>
	<u>\$ 52,686</u>	<u>\$ 53,180</u>

The costs of the community based rates study are being amortized over a period of five years. The depreciation study is on-going and has not yet begun to amortize. Amortization expense for the years ended December 31, 2017 and 2016 was \$14,844 and \$14,731, respectively.

**NOTE 6 – LONG-TERM DEBT**

Long-term debt consisted of the following at December 31:

	<u>2017</u>	<u>2016</u>
Mortgages payable to the United States of America (Rural Utilities Service), payable in monthly installments of \$33,338, including interest at either 2% or 5%, maturing at various dates through July 2029	\$ 3,224,229	\$ 3,516,383
Mortgage payable to the National Rural Utilities Cooperative Finance Corporation, payable in quarterly installments of \$25,782, including interest at 2.75%, maturing December 31, 2045	<u>1,963,968</u>	<u>-</u>
	<u>5,188,197</u>	<u>3,516,383</u>
Less current maturities	<u>(382,902)</u>	<u>(314,989)</u>
	<u>\$ 4,805,295</u>	<u>\$ 3,201,394</u>

The aggregate long-term debt maturing over the next five years is approximately as follows: 2018 - \$382,902; 2019 - \$328,039; 2020 - \$322,502; 2021 - \$331,521; 2022 - \$340,843 and succeeding years of \$3,482,390. The mortgage notes are subject to various covenants and requirements detailed in the loan documents. All assets of the Cooperative are pledged as collateral on these notes.



**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

December 31, 2017 and 2016

**NOTE 7 – LINE OF CREDIT**

The Cooperative has a \$3,000,000 perpetual line of credit with National Rural Utilities Cooperative Finance Corporation (CFC). Provisions on the line of credit require repayment in full within 360 days of the advance. Interest is accrued and payable quarterly. The interest rate is determined and set by CFC each month. At December 31, 2017 and 2016, the outstanding balance due on the line of credit was \$0 and \$2,000,000, respectively. The balance on the line of credit was converted to a long-term loan with CFC in March 2017.

**NOTE 8 – DEFERRED CREDITS**

Deferred credits consisted of the following at December 31:

	<u>2017</u>	<u>2016</u>
Special equipment costs	\$ 43,200	\$ 49,900
Customer advances for construction	440	440
Cost of power adjustment	<u>96,591</u>	<u>97,354</u>
	<u>\$ 140,231</u>	<u>\$ 147,694</u>

**NOTE 9 – EMPLOYEE BENEFIT PLANS**

**Retirement Security Plan**

The Retirement Security Plan (RS Plan), sponsored by the National Rural Electric Cooperative Association (NRECA), is a defined benefit pension plan qualified under Section 401 and tax-exempt under Section 501(a) of the Internal Revenue Code. It is considered a multi-employer plan under the accounting standards. The plan sponsor's Employer Identification Number is 53-0116145 and the Plan Number is 333.

A unique characteristic of a multi-employer plan compared to a single employer plan is that all plan assets are available to pay benefits of any plan participant. Separate asset accounts are not maintained for participating employers. This means that assets contributed by one employer may be used to provide benefits to employees of other participating employers.

The Cooperative's contributions to the RS Plan in 2017 and in 2016 represented less than 5 percent of the total contributions made to the plan by all participating employers. The Cooperative made contributions to the plan of \$336,045 in 2017 and \$321,033 in 2016. There have been no significant changes that affect the comparability of 2017 and 2016 contributions.

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

December 31, 2017 and 2016

**NOTE 9 – EMPLOYEE BENEFIT PLANS - Continued**

**Retirement Security Plan - continued**

For the RS Plan, a “zone status” determination is not required, and therefore not determined, under the Pension Protection Act (PPA) of 2006. In addition, the accumulated benefit obligations and plan assets are not determined or allocated separately by individual employer. In total, the Retirement Security Plan was over 80 percent funded on January 1, 2017 and over 80 percent funded at January 1, 2016 based on the PPA funding target and PPA actuarial value of assets on those dates.

Because the provisions of the PPA do not apply to the RS Plan, funding improvement plans and surcharges are not applicable. Future contribution requirements are determined each year as part of the actuarial valuation of the plan and may change as a result of plan experience.

**401(k) Plan**

The Cooperative also participates in a 401(k) plan that is available to all employees. Employees may contribute to the plan on a payroll deduction basis. Beginning in 2011, the Cooperative began matching 100% of the first 3% of employee contributions and up to an additional 50% of the next 2% of employee contributions. Contributions made during 2017 and 2016 were \$28,768 and \$27,226, respectively.

**NOTE 10 – CONTINGENCIES AND COMMITMENTS**

The Cooperative is party to various claims, for and against its interest, which are either covered by insurance or which management believes will not have a material effect to its financial position.

RUS AND GOVERNMENT AUDITING STANDARDS REPORTS

**BLODGETT, MICKELSEN & ADAMSON, P.S.**

CERTIFIED PUBLIC ACCOUNTANTS  
7139 W. DESCHUTES AVE., SUITE 102  
KENNEWICK, WA 99336

BRENT R. MICKELSEN, C.P.A.  
THOMAS W. BLODGETT, C.P.A.  
TRAVIS B. ADAMSON, C.P.A.

TELEPHONE: (509) 735-0379  
FACSIMILE: (509) 735-0646

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH  
ASPECTS OF CONTRACTUAL AGREEMENTS AND REGULATORY  
REQUIREMENTS FOR ELECTRIC BORROWERS**

Board of Directors  
Inside Passage Electric Cooperative, Inc.  
Auke Bay, Alaska

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Inside Passage Electric Cooperative, Inc. (the Cooperative), which comprise the balance sheets as of December 31, 2017 and 2016, and the related statements of revenue and margins, changes in equities and margins, and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated March 19, 2018. In accordance with *Government Auditing Standards*, we have also issued our report dated March 19, 2018, on our consideration of the Cooperative's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. No reports other than the reports referred to above and our schedule of findings and recommendations related to our audit have been furnished to management.

In connection with our audit, nothing came to our attention that caused us to believe that the Cooperative failed to comply with the terms, covenants, provisions, or conditions of their loan, grant, and security instruments as set forth in 7 CFR Part 1773, *Policy on Audits of Rural Utilities Service Borrowers*, §1773.33 and clarified in the RUS policy memorandum dated February 7, 2014, insofar as they relate to accounting matters as enumerated below. However, our audit was not directed primarily toward obtaining knowledge of noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the Cooperative's noncompliance with the above-referenced terms, covenants, provisions, or conditions of the contractual agreements and regulatory requirements, insofar as they relate to accounting matters. In connection with our audit, we noted no matters regarding the Cooperative's accounting and records to indicate that the Cooperative did not:

- Maintain adequate and effective accounting procedures;
- Utilize adequate and fair methods for accumulating and recording labor, material, and overhead costs, and the distribution of these costs to construction, retirement, and maintenance or other expense accounts;
- Reconcile continuing property records to the controlling general ledger plant accounts;

- Clear construction accounts and accrue depreciation on completed construction;
- Record and properly price the retirement of plant;
- Seek approval of the sale, lease or transfer of capital assets and disposition of proceeds for the sale or lease of plant, material, or scrap;
- Maintain adequate control over materials and supplies;
- Prepare accurate and timely financial and operating reports;
- Obtain written RUS approval to enter into any contract for the management, operation, or maintenance of the borrower's system if the contract covers all or substantially all of the electric system;
- Disclose material related party transactions in the financial statements, in accordance with requirements for related parties in generally accepted accounting principles;
- Record depreciation in accordance with RUS requirements (See RUS Bulletin 183-1, Depreciation Rates and Procedures);
- Comply with the requirements for the detailed schedule of deferred debits and deferred credits; and
- Comply with the requirements for the detailed schedule of investments.

This report is intended solely for the information and use of the board of directors, management, and the RUS and supplemental lenders and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

*Blodgett, Mickelsen & Adamson, P.S.*

Kennewick, Washington  
March 19, 2018

**BLODGETT, MICKELSEN & ADAMSON, P.S.**

CERTIFIED PUBLIC ACCOUNTANTS  
7139 W. DESCHUTES AVE., SUITE 102  
KENNEWICK, WA 99336

BRENT R. MICKELSEN, C.P.A.  
THOMAS W. BLODGETT, C.P.A.  
TRAVIS B. ADAMSON, C.P.A.

TELEPHONE: (509) 735-0379  
FACSIMILE: (509) 735-0646

MEMBERS  
WASHINGTON STATE SOCIETY  
OF  
CERTIFIED PUBLIC ACCOUNTANTS  
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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Inside Passage Electric Cooperative, Inc.  
Auke Bay, Alaska

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Inside Passage Electric Cooperative, Inc. (a nonprofit organization) (the Cooperative), which comprise the balance sheets as of December 31, 2017, and the related statements of revenues and margins, changes in equities and margins, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 19, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Inside Passage Electric Cooperative, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Cooperative's internal control. Accordingly, we do not express an opinion on the effectiveness of the Cooperative's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Cooperative's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Inside Passage Electric Cooperative, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Cooperative's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Cooperative's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Blodgett, Mickelsen & Adamson, P.S.*

Kennewick, Washington

March 19, 2018